



# Train the Trainer Training

A one day, 5 star rated course from the  
training experts



# A Masterclass in Train the Trainer

The Train the Trainer programme will provide a clear understanding of the meaning of effective training, and how to use certain tools and techniques to maximise the success of a training session

Being able to deliver training within the workplace is now a common requirement of businesses, and their employees.

However, often employees are dropped in the deep-end and are required to undertake a training session without any prior knowledge or skill in this area.

This can result in unsatisfactory outcomes for both the trainer and attendees, and the training session being ineffective.

## What you will gain:

- ✓ A clear understanding of the meaning and value of 'effective training'
- ✓ An appreciation of the elements that stimulate learning in the training room
- ✓ Knowledge of key tools / techniques to assist with your training delivery, so you can make an immediate positive start when you return to work
- ✓ A comprehensive knowledge of group training and practical skills, which will give you confidence in your ability to help people to learn and develop

## Who should attend?

This course is intended for people new to training, or those with no formal knowledge about the design and delivery of training programmes. The course content focuses on the professional delivery of training to small groups in the workplace, rather than on one-to-one training skills.

## Prices & Venues:

Manchester: £295+vat

Liverpool: £295+vat

For courses in Leeds and Birmingham please contact us.

A great course with tangible steps to improve and encourage the candidate to evaluate themselves

**Kathryn Fielding | Web Applications UK Ltd**

## Private & One to One courses

We offer private and one-to-one courses throughout the UK. Please email or call us with your preferred venue, number of delegates and any requests.

Our interactive practical courses and learner centred approach, combined with small class sizes, provides the very best learning environment

Google

5.0 ★★★★★

No more than 6 Delegates

5 Star Rated courses

Practice led learning

3 months online support

Lunch & refreshments provided



# Train the Trainer Training COURSE OUTLINE



## Train the Trainer Objectives

- Appreciate the role of a trainer in the workplace
- Identify the different types of learning styles and how to stimulate learning
- Understand how to communicate effectively when training a group of people face-to-face
- Recognise the importance of questioning and listening skills when delivering training
- List ways to encourage delegate participation in a session
- Explain how to professionally deal with challenging delegates

## Train the Trainer Topics

- The workplace trainer
- How to create a readiness for learning
- The learning process
- Learning through our senses
- Kolb's four learning styles
- Face-to-face communication skills in training
- Effective questioning skills for the trainer
- Ensuring active listening skills
- Developing group participation in a training session
- Four stage of group development
- Dealing with challenging delegates

### How to book

To reserve your place on our Train The Trainer Course, simply pick your preferred date and location, and send us an email or give us a ring.

Or if you prefer, we offer private and In House training on request.

Email: [info@mtraining.co.uk](mailto:info@mtraining.co.uk)

Call: 0161 226 6032

Or visit: [www.mtraining.co.uk](http://www.mtraining.co.uk)

We offer group booking discounts for two or more delegates.

